DEPARTMENT of BUILDING INSPECTION PO Box 40, Chesterfield VA 23832-0040

Phone: (804) 748-1057; Administrative Fax: (804) 751-4713; FOI Fax (804) 778-7512

FREEDOM of INFORMATION REQUEST

For Information Relative to Public Records

Information about each property location is to be filled out completely in order to facilitate the procurement of records on file in this office. Charges for search/reprint of certificates are \$10 each. Photocopies are 25 cents each up to 25 copies and 10 cents each for the 26th and each copy thereafter. Staff research, file retrieval and customized computer reports will be supplied at cost.

Property Address:		
Building Construction Date:	Permit # (if known):	Building/Alterations Date:
Specific Data Requested:		I
Purpose of Request:		
Requestor's Name (Please Print):		
Address:		
City:	State:	Zip Code:
Phone:	Fax:	Cellular:
Requestor's Signature:		Date of Request:
Building Inspection Use Only:		

2/13/2002